

Town of Fort Qu'Appelle

BYLAW NO. 16-2025

A BYLAW TO PROVIDE FOR ESTABLISHING FEES FOR MUNICIPAL SERVICES

The Council of the Town of Fort Qu'Appelle in the Province of Saskatchewan under the authority granted by clause 8(1)(i) of *The Municipalities Act, SS 2005, M-36.1*, enacts Bylaw 16-2025 as follows:

1. This Bylaw may be cited as the Fees and Charges Bylaw
2. The fees and charges contained in the attached Schedule "A" are hereby established and are subject to the applicable taxes where appropriate.
3. Where this Bylaw established a fee that also exists in another Bylaw or policy that predates the effective date of this Bylaw, the fee in this Bylaw shall be the applicable fee and the other Bylaw or policy is hereby effectively amended.
4. If there is any clause in this Bylaw, including any part of any schedule, if found to be invalid, it shall be severed from the remainder of the Bylaw or schedule and shall not invalidate the whole Bylaw or schedule.
5. Schedule "A" forms part of this Bylaw.
6. This Bylaw comes into force on the day of adoption.

Read a first time on the 9 day of October, 2025

Read a second time on 23 day of October, 2025

Read a third time and adopted 23 day of October, 2025




Mayor


Chief Administrative Officer

BYLAW 16-2025
SCHEDULE "A" – FEES & CHARGES

General	
Administration Fee	\$25.00
Photocopies	
- Black & White, per sheet	\$0.25
- Colour, per sheet	\$0.50
Faxing	\$1.00/page
Laminating	
- Letter size	\$3.00/page
- Legal size	\$5.00/page
NSF Cheque	\$25.00 + Admin Fee
Assessment Appeal/Board of Revision	\$75.00/roll number
Notary Public	Free
Tax Certificate	\$25.00/title
Commissioner for Oaths	Free
Local Authority Freedom of Information and Protection of Privacy Act	
Access to Information Request – Initial Fee	\$30.00
Searching, locating, & retrieving records	\$15/half hour after the first hour
Shipping a record	Actual Cost
Newsletter Advertising	
Business Card	\$30/issue
¼ page	\$45/issue
½ page	\$55/issue
Full page	\$75/issue
Planning & Development	
Zoning Bylaw Amendment	\$750.00
Zoning Bylaw & Official Community Plan Amendment	\$1,000.00
Subdivision Application Review	\$250.00 + Inspection Fee at market value
Discretionary Use Application	\$150.00
Building Permit Fee	\$100.00
Building/Development Inspection Fees	At market value
Demolition Fee	\$550.00
Installation of water/sewer connections – street/sidewalk repairs	At market value
Building Permit Cancellation Fee	\$100.00
LICENSING FEES	
Annual	
- Store Front Business (C1)	\$50.00
- Local Business	\$100.00
- Home-based Business	\$100.00
- Short Term Accommodation Rentals	\$200.00
- Contractors	\$200.00
- Direct Sellers	\$75.00
- Food Truck	\$100.00
- Sub-contractors	\$100.00
- All Others	\$100.00
- One-time Event (tradeshow, etc.)	\$25.00
- Pet Licenses/animal	\$25.00

PARKS & RECREATION FEES		
Fort Building	½ day rental (4 hours)	\$150 plus GST
	Daily rental	\$300/day plus GST
Fort Building Group Camping	Check in 3:00 PM Check out 11:00 AM	\$300/day plus GST (max 12 campers)
Ball Diamond	Single game	\$60.00/day/diamond
	Tournament	\$220/day/diamond
Camping – Daily	30 amp	\$35.00 + GST
	15 amp	\$28.00 + GST
	Tent site	\$22.00 + GST
	30 amp	\$205.00 + GST
	15 amp	\$163.00 + GST
	Tent site	\$126.00 + GST
Camping – Monthly	30 amp	\$798.00 + GST
	15 amp	\$630.00 + GST
	Tent site	\$472.50 + GST
Camping – Seasonal	30 amp	\$2,300.00 + GST
	15 amp	\$2,000 + GST
Firewood		\$15.00 per bundle
Dumping Fee – Seasonal only		\$20.00
CEMETERY FEES		
Single Lots/Cremation – Residents		\$425.00
Single Lots/Cremation – Non-Residents		\$650.00
Open/Close Cremation		\$250.00
Open/Close Full Burial		\$400.00
Open Close Columbarium 2 nd Urn		\$100.00
Columbarium (includes niche, open/close for 1 st urn & plaque)		\$1,800.00
Plaque		\$595.00
Shipping		\$40.00
Second Date on Plaque		\$50.00
Open/Close on weekends or statutory holidays		Minimum 3 hour call out/employee + market value of equipment
EQUIPMENT RENTALS		
Backhoe & Operator		\$150.00/hour + taxes
Grader & Operator		\$200.00/hour + taxes
Tandem Truck & Operator		\$120.00/hour + taxes
Skid Steer & Operator		\$100.00/hour + taxes
One-Ton Truck & Operator		\$80.00/hour + taxes
One-Ton Truck/Sander & Operator		\$100.00/hour + taxes
Steamer Truck & 2 Operators		\$200.00/hour + taxes
Crew Support Truck & Operator		\$60.00/hour + taxes
Street Sweeper & Operator		\$200.00/hour + taxes
Large Tractor/Blower/Road Boss & Operator		\$185.00/hour + taxes
Small Tractor with Attachment & Operator		\$100.00/hour+ taxes
Trackless with Attachment & Operator		\$100.00/hour + taxes
Extra staff required charged out at 1.5 times hourly rate or actual cost, whichever is greater.		