

LOCAL AUTHORITY FREEDOM OF INFORMATION
AND PROTECTION OF PRIVACY



Government of Saskatchewan Freedom of Information

PART III

Form A

Access to Information Request Form

Note: Please direct the request to the appropriate local authority for response.

Access to Information Request Form

(Please Print)

Applicant Information

| | | | |
|-------------|-----------------------|------------------|-----------|
| Last Name | | First Name | |
| Address | | City or Town | Province |
| Postal Code | Telephone (Residence) | Telephone (Work) | Facsimile |

Details of Requested Information

| | |
|--|---|
| General Information Request <input type="checkbox"/> | Personal Information Request <input type="checkbox"/> |
| Name of Local Authority | |
| Name of Record (if known) | |
| Detailed Description of Record: _____ _____ _____ | |

I understand that an application fee of \$20 is to be submitted with this request unless, with respect to a request for personal information, the fee is waived under the terms of the Act.

I also understand that there may be a processing fee to process this request and that, prior to receiving access to the records that I have requested, I am required to pay that fee unless it is waived.

Check if requesting waiver of processing fee:

I request that payment of the processing fee related to this request be waived because payment will cause me substantial financial hardship. Details are as follows: (Use reverse of form if additional space is required.)

Signature of Applicant

For Office Use Only

| | |
|---|-----------------------|
| Date Received _____ | Application No. _____ |
| Application Fee Received Yes <input type="checkbox"/> No <input type="checkbox"/> | |
| Expiry Date _____ | |

White - Local Authority Yellow - Co-ordinator Pink - Applicant